Universal Banker II

Buckeye State Bank is an employee-owned, member-centric community bank, creating Raving Fans through the exceptional service we provide for them. With our exciting growth and expansion, we are looking for qualified, energetic team members to implement and achieve our Vision of The Bank of Tomorrow.

Our Universal Bankers are the face of our institution and are key to tending to all of our members' needs. As a **Universal Banker II,** you will receive training to give you all the tools needed to successfully interact with members, giving them the best banking experience possible. The skills you will learn will enable you to grow and prepare you for advancement opportunities. **This is a full-time position.**

Key Responsibilities:

- Achieve sales objectives by identifying, marketing and recommending bank products and services.
- Work together in a team environment to provide superior member service.
- Processing transactions efficiently and accurately.
- Opening accounts, processing phone loan payments, and performing account maintenance.
- Coordinate with customers and lending staff to complete loan transactions.
- Provide superior member service in a team environment.
- Assist in daily banking operations such as vault balancing, teller transactions and ATM servicing.
- Utilize problem solving skills to assist with member inquiries and concerns in a manner that align with Buckeye State Bank values.
- Comply with applicable policies, procedures and regulations.
- Perform any other duties assigned by the Branch Sales Manager as needed.

Education and Experience for Success

- 3 years of banking experience preferred.
- Experience opening and servicing consumer deposit accounts
- Experience with consumer lending, including personal loans, auto loans, and home equity products
- Strong communication and service skills.
- Previous banking experience is preferred but not required.
- General computer skills.
- Must be legally authorized to work in the United States
- Must have a valid driver's license and reliable transportation to conduct the required business travel.
- NMLS registration or ability to obtain registration preferred.
- High School Diploma or equivalent required.

BSB offers competitive compensation, as well as incentives and a benefit package, including:

- Standard Paid time off!
- Your Birthday off as well as two floating holidays!
- Retirement - 401k!
- ***You will be a member of the Employee Stock Ownership Plan!!***

- Health Insurance with Vision and Dental!!
- Life Insurance!
- Disability Insurance!

Job Type: Full-time

Benefits:
- 401(k) matching
- Dental insurance
- Flexible spending account
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Vision insurance

Schedule:
- 8-hour shift
- Day shift

Work Location: In person

If you are looking for an exciting and rewarding challenge – *Join the BUCKEYE STATE BANK Team!*
Interested? Please email hrdepartment@JoinBSB.com with a copy of your resume.

Buckeye State Bank is an equal opportunity employer.