Universal Banker- Part-Time

Buckeye State Bank is an employee-owned, member-centric community bank, creating Raving Fans through the exceptional service we provide for them. With our exciting growth and expansion, we are looking for qualified, energetic team members to implement and achieve our Vision of The Bank of Tomorrow.

Our Universal Bankers are the face of our institution and are key to tending to all of our members' needs. As a **Part-Time Universal Banker,** you will receive training to give you all the tools needed to successfully interact with members, giving them the best banking experience possible. The skills you will learn will enable you to grow and prepare you for advancement opportunities. **This is a part-time position.**

Key Responsibilities:

- Achieve sales objectives by identifying, marketing and recommending bank products and services.
- Work together in a team environment to provide superior member service.
- Processing transactions efficiently and accurately.
- Processing phone loan payments, and performing account maintenance.
- Assist in daily banking operations such as vault balancing, teller transactions and ATM servicing.
- Utilize problem solving skills to assist with member inquiries and concerns in a manner that align with Buckeye State Bank values.
- Comply with applicable policies, procedures and regulations.
- Perform any other duties as assigned..

Education and Experience for Success

- 1-2 years cash handling and 2 years retail sales experience and/or equivalent
- college education with great service skills.
- Strong communication and service skills.
- Previous banking experience is preferred but not required.
- General computer skills.
- Must be legally authorized to work in the United States
- Must have a valid driver's license and reliable transportation to conduct the required business travel.
- Attention to detail and ability to multi-task.
- High School Diploma or equivalent required.

You will be a member of the Employee Stock Ownership Plan!!

Job Type: Full-time

Work Location: In person

Main Office
9494 Wedgewood Boulevard
Powell, Ohio 43065

614.796.4747
Toll Free: 844.225.9265
www.JoinBSB.com

Member FDIC

If you are looking for an exciting and rewarding challenge – *Join the BUCKEYE STATE BANK Team!*
Interested? Please email hrdepartment@JoinBSB.com with a copy of your resume.

Buckeye State Bank is an equal opportunity employer.

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