



Why work for a company when you can own a part of it? ***Be part of our Employee Ownership Group - the Bank's Largest Shareholder!*** Buckeye State Bank is a member-centric community bank creating ***Raving Fans*** through the ***exceptional service*** our team members deliver and the products our members desire. With the ***exciting growth*** of BSB's mortgage banking platform and our expansion into central Ohio, we are looking for ***qualified, energetic people*** to implement and achieve our Vision of *The Bank of Tomorrow as our Mortgage Loan Originator*.

Buckeye State Bank is seeking self-motivated **Mortgage Loan Originators** to promote its dynamic Residential Loan products. BSB offers **one-time construction, VA, FHA, USDA, jumbo, and conventional lending products as well as in-house portfolio loan products**. Founded in 1885, BSB is one of the few community banks in the central Ohio market, giving us a strategic, customer-driven advantage over our competition. If you are entrepreneurial in spirit with a proven track record in mortgage origination, join the winning team at BSB!

Summary:

The Mortgage Loan Originator is responsible for origination of mortgage loan volume, while delivering exemplary member-service. The Mortgage Loan Originator will work closely with the processing and in-house underwriting team to ensure the accuracy and completeness of the mortgage loan file. The position is also responsible for promoting the bank in the community and cross-selling other bank products and services such as Home Equity Lines of Credits and deposit accounts.

Responsibilities of the Mortgage Loan Originator:

- **Originate qualified Mortgage Loan volume by:**
 - Developing referral contacts (realtors, builders, professional and personal contacts);
 - Reaching out to existing Bank members for Mortgage Loan needs;
 - Seeking other referral sources through the Mortgage Loan Originator's contacts.
 - Build, maintain and manage an acceptable pipeline (both in quality and quantity) to meet required production goals.
 - Ability to assess a customer's mortgage loan requirement(s) and then counsel the customer by recommending the best loan program meeting the requirement(s).
- **Skills and Responsibilities of the Mortgage Loan Originator:**
 - Utilize Laptop computer to completely input the customer loan application (Fannie Mae form 1003/3.4) into loan origination software (LOS).
 - Obtain customer credit report via (LOS) once authorization has been received.
 - Gathers and analyze all applicant's required documentation, including but not limited to: credit bureaus, employers, financial institution assets, liabilities, income documentation and any other miscellaneous documentation required.
 - Coordinate with customer and residential mortgage lending department as needed to expeditiously complete the loan transaction.
 - Provide timely loan progress reports to the customer.
 - Other duties as assigned*

Main Office
9494 Wedgewood Boulevard
Powell, Ohio 43065

(614) 796-4747
Toll Free: (844) 225.9265
www.JoinBSB.com



Requirements for the Mortgage Loan Officer position:

- Acceptable and continued Nationwide Mortgage Licensing System (NMLS) registration
- **A minimum of 2 years originating Conventional, FHA, VA, USDA and Portfolio loans.**
- Knowledge of FNMA, FHLMC, FHA, VA and USDA guidelines with the ability to keep informed and up-to-date.
- Knowledge of local, state and federal mortgage lending and banking laws (i.e. Truth-in-Lending, RESPA, TRID, Privacy and etc.).
- Ability to work independently.
- High school graduate or GED Equivalent

Compensation and Benefits:

BSB offers a base salary plus a competitive commission schedule, plus a benefit package including:

- Standard Paid time off!
- Your Birthday off as well as two floating holidays!
- Retirement - 401k!
- **You will be part of the Employee Stock Ownership Plan,**
- Health Insurance with Vision and Dental!!
- Life Insurance!
- Disability Insurance!

If you are you looking for an exciting and rewarding challenge –Join the BSB Team as Mortgage Loan Originator!

Buckeye State Bank is an equal opportunity employer. Check us out at www.JoinBSB.com!

Job Types: Full-time, Commission

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