



Buckeye State Bank is an *employee-owned, member-centric* community bank, creating Raving Fans through exceptional service. With our exciting growth and expansion, we are looking for qualified, energetic team members to implement and achieve our Vision of The Bank of Tomorrow.

Buckeye State Bank is seeking a qualified, experienced **Branch Manager** for our Bainbridge, Ohio market 101 E. Main Street, Bainbridge, OH 45612. The Branch Manager will represent BSB as a leader in the community.

#### **Essential Responsibilities of the Role:**

- ❖ Leading and coaching the branch team to deliver exceptional member service, while re-enforcing bank processes and procedures;
- ❖ Promoting and explaining bank products and services to members;
- ❖ Developing a business plan to expand our member and client base;
- ❖ Seeking and taking applications for consumer and residential loans;
- ❖ Participating in leadership committees within the bank to improve operational efficiency, marketing, and throughout the Bank and within the community;
- ❖ Be responsible for overall branch operations, prompt, efficient and accurate processing of member loan and deposit requests, as well as Universal Banker transactions.

#### **Education and Experience for Success in the Branch Manager role:**

- ❖ 3+ years of banking experience in a supervisory role
- ❖ 2+ years of retail sales and customer service experience
- ❖ Knowledge of bank products
- ❖ Associate's degree or higher in business management/administration, finance, accounting or related field, or equivalent experience
- ❖ Valid driver's license with reliable transportation for potential travel among banks

#### **Buckeye offers competitive compensation, as well as incentives and a benefit package, including:**

- ✓ Standard Paid time off!
- ✓ Your Birthday off as well as two additional floating holidays!
- ✓ Retirement - 401k!
- ✓ ***You will be a member of the Employee Stock Ownership Plan!!***
- ✓ Health Insurance with Vision and Dental!!
- ✓ Life Insurance!
- ✓ Disability Insurance!

#### **Essential Functions:**

- ❖ Sitting or standing for extended periods of time.
- ❖ Ability to move around the various work locations freely
- ❖ Sufficient dexterity of hands and fingers to efficiently operate a computer keyboard, mouse and other computer components.
- ❖ Ability to converse and exchange information with all levels of staff within organization.
- ❖ Ability to observe, perceive, identify, and translate data

**Business Travel:** Occasional business travel will be required between bank locations.

**If you are looking for an exciting and rewarding challenge –Join the Buckeye Team!** Interested? Please email a copy of your resume to [Hrdepartment@JoinBSB.com](mailto:Hrdepartment@JoinBSB.com). Buckeye State Bank is an equal opportunity employer.

Main Office  
9494 Wedgewood Boulevard  
Powell, Ohio 43065



614.796.4747  
Toll Free: 844.225.9265  
[www.JoinBSB.com](http://www.JoinBSB.com)